

Department of Economics

Economics Internship (ECON 449)

Facts:

<i>Credit:</i>	2 hours taken on an S/U basis
<i>Offering:</i>	Fall semester, Spring and Summer Semesters
<i>Prerequisites:</i>	Economics 201 or 212; Economics 220
<i>Restriction:</i>	Open only to economics majors and minors

Procedure and Requirements:

- (1)** Discuss the internship with your economics advisor (or with the Director of Undergraduate Studies if you are an economics minor). Fill out the form and have your advisor sign it. *Advisors may refuse to sign if the internship is not relevant to the study of economics.*
- (2)** Return signed form to the Undergraduate Degree Programs Coordinator (312 Rich Building) who will give you a permission number you will use to enroll in the course (on an S/U basis) on-line. *If you do not turn in the signed form, the Registrar will not allow you to enroll in the course.*
- (3)** All of the above must be completed before the start of or during the internship. The term in which you enroll must coincide at least partially with your employment duration. *Economics 449 cannot be applied retroactively.*
- (4)** You must write a three-page, double-spaced report discussing how the internship experience related to your economic training and in what ways it helped your professional development. You may draw on the textbooks listed below. You must turn in this report to the Undergraduate Program Assistant (312 Rich Building) **no later than the last day of classes** in the semester in which you are taking the internship. *A grade of U will be assigned to those who do not turn in their report on time; no exceptions will be made.*

Suggested Textbooks:

Barksdale, K. and M. Rutter, 1998, *Corporate View: Orientation*, ISBN 0538684712.

Ehrlich-Green, N. M., 1998, *Internship Success: Real World, Step-by-Step Advice on Getting the Most Out of Internships*, ISBN 0844244961.

Scannell, J. and K. Simpson, 1996, *Shaping the College Experience Outside the Classroom*, ISBN 1878822683.

Sweitzer, H.F. and M.A. King, 1994, "Stages of an Internship: An Organizing Framework," *Human Service Education*, Vol. 14, No. 1, 25-38.

All books are available through Emory libraries or various on-line booksellers such as Amazon.com.

Permission To Take Economics Internship (Econ 449)

Upon approval of completed form, the Undergraduate Program Administrator will register the student in Economics 449 for 2 hours on an S/U grading basis. This course does not count toward any requirements for the major or minor.

Student Information:

Student Name (Last, First): _____

Student ID: _____ Phone Number: (____) _____

Emory E-mail: _____ Other E-mail: _____

Major: _____ When Did You Declare Your Major? _____

Minor (if applicable): _____

List the Economics Courses You Have Taken (include currently enrolled courses):

- | | |
|----|----|
| 1- | 5- |
| 2- | 6- |
| 3- | 7- |
| 4- | 8- |

Internship Information:

Employment Duration: From _____ to _____

Which Term Are You Planning to Enroll In The Internship Course? _____
(Must Coincide, At Least Partly, With Your Employment Duration Above)

Company: _____ Location: _____

Phone Number: (____) _____

Your Job Title: _____

Name of Your Supervisor: _____

A Brief Description of Your Responsibilities:

Faculty Advisor:

Signature: _____ Date: _____

Student Signature: _____ Date: _____

I have read, understood and agree with all terms listed on the back of this form.