

## Department of Economics Economics Internship (ECON 449)

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<i>Credit:</i>	2 hours taken on an S/U basis
<i>Offering:</i>	Fall semester, Spring and Summer Semesters
<i>Prerequisites:</i>	1. ECON 201 OR ECON 212 2. ECON 220
<i>Availability:</i>	Open only to economics majors and minors

**Please note that this course does not count as an Economics elective for the Econ major or minor**

### **Procedure and Requirements:**

- (1)** Discuss the internship with your economics advisor (or with the Director of Undergraduate Studies/ Undergraduate Degree Programs Coordinator). Complete form on Page 2. *The Econ Department may refuse to sign if the internship is not relevant to the study of economics.*
- (2)** Return completed form to the Undergraduate Program Coordinator (email econungrad@emory.edu or Rich Building 319) who will enroll you in the course or give you a permission number you will use to enroll (on an S/U basis).
- (3)** All of the above must be completed before the start of or during the internship. The term in which you enroll must coincide at least partially with your employment duration. Economics 449 *cannot* be applied retroactively.
- (4)** You must write a three-page, double-spaced report discussing how the internship experience related to your economic training and in what ways it helped your professional development. You may draw on the textbooks listed below. You must submit this report to the Undergraduate Program Coordinator (econungrad@emory.edu) **no later than the last day of classes** in the semester in which you are taking the internship. *A grade of U will be assigned to those who do not turn in their report on time; no exceptions will be made.*

### **Suggested Textbook:**

1. Khoury, R. and Selby, J, 2021, How to Intern Successfully: Insights & Actions to Optimize Your Experience (also available as an eBook) ISBN-10: 1956503005

## *Permission To Take Economics Internship (Econ 449)*

Upon approval of completed form, the Econ Undergraduate Program Coordinator will give the student a permission number or register the student in ECON 449 for 2 hours on an S/U grading basis. Please note that ECON 449 does not count toward the elective requirements for the major or minor.

### **Student Information:**

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Emory E-mail: \_\_\_\_\_

Major: \_\_\_\_\_ Minor (if applicable): \_\_\_\_\_

Internship Semester: \_\_\_\_\_

### **Internship Information:**

*Employment Duration:* From \_\_\_\_\_ to \_\_\_\_\_

(For students interested in applying for CPT: Your internship dates must fall completely within the semester. Contact your ISSS Advisor for more information.)

*Company:* \_\_\_\_\_ *Location:* \_\_\_\_\_

*Phone Number:* (\_\_\_\_) \_\_\_\_\_

*Your Job Title:* \_\_\_\_\_

*Name of Your Supervisor:* \_\_\_\_\_

*A Brief Description of Your Responsibilities:*

### **ECON Director of Undergraduate Studies Signature:**

\_\_\_\_\_ Date: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I have read, understood and agree with all terms listed on this form.*